

CATAWBA YACHT CLUB RULES

The CYC Board of Directors has established the following rules. The membership is hereby notified that they are in effect. For the purposes of these rules, the word "member" will include guest member unless guest member is specifically excluded. These rules are secondary to the by-laws. When in doubt, the by-laws are the defining document on how we operate.

GENERAL

Club Use. Members are entitled to all of the privileges and amenities that come with club membership. This includes the right to bring invited guests to the club. Member children aged 16-21 may use the club without supervision. They may invite guests but are limited to two guests at any one time. Member children under the age of 16 may use the club under the supervision of their parents or a sibling aged 16 to 21.

Members are individually responsible to inform their guests of club rules as the occasion dictates. Members are responsible for any violation of these rules by themselves or their guests. Members are responsible for the conduct and safety of their guests, including any damages to club property.

Gates. The gates must be kept locked except for approved events. The last member leaving the property is responsible for securing the clubhouse, locker houses, and all gates. When in doubt that you are last, lock up.

Gate keys and gate/door/lock codes shall not be loaned to or shared with non-members except by officers conducting official club business (refuse collection, grass cutting, tree work, etc).

Parking. Vehicles must not be parked at any time in a way that obstructs access to or use of ramps, parking spaces, dry sail areas, rowing facilities, or club gates. Vehicles, including boats & trailers, should be parked in an orderly manner so as not to take up more space than needed for one vehicle.

Alcoholic Beverages. Alcoholic beverages are never provided by the Club. Moderation is expected by members and guests. Underage drinking is prohibited.

Cove. The CYC cove is a designated NO WAKE zone by the NC Department of Wildlife Resources.

Property Damage. Members are responsible for damages caused by their boats, if due to negligence, failure to comply with the rules of navigation or rules of racing, or if operating in a reckless and unsafe manner. Members are urged to carry boater's liability insurance. Liability insurance is required for participants in the racing program.

Improvements. Improvements to club facilities of any nature, made by individual members, become property of the Club. No improvements should be made without prior approval by the Board or appropriate Board committee.

Swimming. The water area between the picnic area dock and the clubhouse dock may be used as a swimming area, but boats and swimmers must keep clear of each other. Boats entering the swimming area must be under control and must move dead slow. The club reserves the right to close the area to boaters (or swimmers) for large events.

The Club maintains no lifeguards for swimmers and accepts no responsibility for the safety of swimmers. Members are individually responsible for the safety of their families and guests in the water. The use of personal floatation devices (PFD's) is strongly recommended. Children under the age of sixteen must be supervised by their parents, a sibling aged 16-21, or an adult designated by their parents.

Lost and Found. Personal items mistakenly left in the clubhouse should be placed in a "Lost and Found Box" provided by the House and Grounds Committee. The House and Grounds Committee, at their discretion, will remove and dispose of items not claimed.

Liability. **The Board of Governors reminds members that all activities at the club are done at each person's own risk. Members are responsible for making this known to their guests. Catawba Yacht Club is not responsible for any damages or injuries resulting from use or operation of CYC equipment or facilities.**

Firearms. Carrying firearms is expressly prohibited at Catawba Yacht Club.

Club communications. All Club emails must go through the club secretary or fleet captains.

CLUBHOUSE AND GROUNDS

Club property is the responsibility of each and every member. We encourage members to leave our clubhouse in better condition than they found it.

Fire pit. No unmonitored fires, make sure it's completely out when done. Burn only firewood.

Events. The club permits many private events each year for the enjoyment of our members. Reserving the club for group events is a privilege of membership. Any planned gathering at the club that uses the clubhouse or picnic area and involves more than ten persons is considered a group event and must be scheduled through the entertainment chair and placed on the club calendar to avoid conflicts and inconvenience to all.

Members will schedule private events with the entertainment chair and comply with all guidelines. Club sponsored and other approved events are clearly posted on the website and publicized by the club.

These events should never prohibit club use by other members, but they may inconvenience member access to a reasonable extent. The club always remains open to all members.

Private parties may not be scheduled at CYC over Memorial Day, July 4, or Labor Day weekends.

The sponsoring members must be in attendance at any reserved event and accept responsibility for the safety and care of the club as well as the behavior of any invited guests during the reserved event. Member children, regardless of age, are not allowed to reserve or hold group functions at the club and are limited to two guests at any one time.

If a member chooses to have an event at the Club, the member is expected to leave the property in a condition that is at least as clean and orderly as before the event. Trash, food scraps, and debris of any kind should be placed in the dumpster or removed from the property. Recyclables should be removed from the property. Perishable food should not be left in the club refrigerator any longer than is necessary for cleanup. Any food or beverage placed in the club refrigerator in preparation for an event should be clearly marked. Food that is in the club refrigerator that is not clearly marked as reserved for an event may be consumed by other members or discarded. The Club refrigerators and freezer may be emptied and cleaned at any time without notice.

The Event Guidelines are attached to aid Members with their events.

Docks and Rail Dolly.

Powerboats are requested to use the windward side of docks when docking.

The docks in front of the clubhouse are not to be used for mooring unattended boats. They shall not be left unattended for more than two consecutive nights without permission from Yard and Docks.

The dock at the launch ramp is for use to launch and handle boats. Please be considerate of others and keep the launch dock and ramp clear for other boats. Never leave a vehicle or trailer unattended on the launch ramp.

Use of the rail dolly is to be coordinated through the Sailing Captain. Members are encouraged to complete repairs or annual maintenance activities in a timely manner so as not to prevent other members the opportunity to properly use this facility. Safety is paramount! The club has designated dolly operators which must be present during use. Rail dolly wheels must be

chocked and/or the safety cable attached for safety and to relieve strain on the winch assembly. Additional support stands should be used when a boat is left on the dolly overnight.

Members may launch private boats or jet skis from the club, however, storage (for more than one night) is prohibited without a slip. Jet skis are considered powerboats and must follow all club rules regarding powerboat use.

The space on either side of the gantry adjacent to the launch ramp (including the gantry) is designated as a boat maintenance area. Members are encouraged to affect repairs or annual maintenance activities in a timely manner (at the discretion of the Sailing Captain), so as not to prevent other members the opportunity to properly use this facility. When not in use, these spaces are open for auto parking.

BOAT STORAGE AND FEES

Members must obtain a space assignment from the appropriate Fleet Captain (Sailing, Rowing, or Recreational) before bringing a boat and /or trailer, canoe or shell onto the property for storage. No boat may be left at the club for more than two nights without a slip.

STORAGE FEES. Storage will be charged on an annual basis at the following rates:

Wet slip	\$300
Dry slip	\$200
Boathouse Single space	\$100
Boathouse Double space	\$200
Waterside Rack	\$50
Pad Storage	\$150

If a boat (Power, Sailing, rowing etc) is sold to another member, the new owner must request a space assignment. Wet or dry slips do not transfer with changes in boat ownership. Exception – a transfer to a member of the owner’s immediate family who is also a club member can retain the current slip.

Owners must label or otherwise identify their property, using a sign or nameplate on a wet or dry slip and a tag or label on a trailer tongue, dolly, or other property.

MAINTENANCE OF EQUIPMENT AND SLIPS

- a. Members storing boats or trailers in the dry storage area are expected to keep the grass in their assigned space[s] cut and the area free of trash.

- b. Members are expected to maintain their individual boating property such as moorings, docklines, etc. in a safe condition so as not to endanger people or property. Any dangerous condition should be reported to the Y/D Committees.
- c. All watercraft at CYC will be kept in a usable/seaworthy condition. CYC is not a watercraft storage facility. Spaces are offered for members to STORE AND USE their watercraft. Violations of this rule shall include:
 - i. Failure to use a watercraft over a calendar year
 - ii. Failure to maintain a boat in usable condition.

When a boat is in violation of section c above, the appropriate chair shall notify the CYC board and a plan for correction shall be determined by the board.

SAIL AND POWERBOAT SLIP DESIGNATIONS.

All wet and dry slip designations shall be managed by the Sailing Fleet Captain and reviewed/approved annually by the board.

Wet Spaces Shall Be Designated As Follows:

- a. Wet spaces are intended for boats not easily launched from a trailer such as fixed keel sailboats and power boats 20 feet or longer.
- b. Wet slips too close to the shoreline for fixed keel sailboats or large powerboats may be designated for smaller shallow draft boats.

Current dry storage designations will be as follows:

- a. Spaces on the water side of the main dry slip lot are designated for one design sailboats supported by the club. [Currently Flying Scot, Wayfarer, MC Scow, Lightning]
- b. Spaces on the road side of the main dry slip lot and on the hill are designated for powerboats and sailboats [or trailers] of any type, up to 29 feet in length. Hill spaces DO count in the maximum number of spaces a member may lease.
- c. The maximum length of a trailered powerboat or sailboat stored at CYC is 29 feet- including trailer. Exceptions must be approved by the CYC board.
- d. The covered concrete slab and beach area in front of it are reserved for club sailboats and traditional beach launched boats.

MARINA AND DRY SLIP ASSIGNMENTS

All wet and dry slip assignments shall be managed by the Sailing Fleet Captain. Waiting lists will be maintained by the fleet captains for all boat storage when said storage fills to maximum capacity. Guest members may be on this list, but members have seniority and move ahead of guest members.

When spaces are filled to capacity and one becomes available via a member surrendering the space, the following shall happen:

- a. All members currently occupying a similar space shall have the opportunity to rotate into the vacated space based on seniority of occupancy.
- b. After rotations, members on the waiting list shall be offered open spaces based on list seniority [time on the list, not membership time].
- c. Spaces still open after rotations may be made available to guest members.

Eligibility for wet or dry boat storage at CYC is a privilege of membership.

- a. Members are eligible to lease a maximum of one dry and one wet space a year. Additional dry spaces may be leased on a space available basis but must be surrendered if club storage fills to a maximum and the space is needed to meet other members requests who have not already leased the maximum number of two spaces.
- b. Guest members may lease one space during their guest membership period on a space available basis. Once a guest member is assigned a space, s/he cannot be asked to relinquish the space.

The club recognizes that members will move boats temporarily from time to time to sell and buy anew or for maintenance. Nothing in these rules should be interpreted as intending to take a space away from a member who falls into one of these categories.

The club recognizes that members may purchase, store, and use boats in partnerships. When this occurs, a primary partner shall be designated, and that member shall be responsible for compliance with all rules and by-laws. A rule of thumb for holding a space is 90 days or as otherwise agreed upon with the Sailing Captain.

ROWING SHELL ASSIGNMENTS

All rowing storage assignments shall be managed by the Rowing Captain. Waiting lists will be maintained by the fleet captain for all boat storage when said storage fills to maximum capacity. Guest members may be on this list, but members have seniority and move ahead of guest members.

RECREATIONAL BOAT ASSIGNMENTS (Waterside racks adjacent to marina for Kayak, Canoe, Sunfish, etc)

- a. All waterside racks shall be managed by the Recreational Boating Captain.
- b. Waterside racks are designated for kayaks, canoes, sunfish, SUP, etc.
- c. To provide maximum amount of space for kayak storage, waterside rack storage is billed by the space, and members are encouraged to put multiple kayaks, SUPs, etc. in one slot.

DEFINITIONS

Member: A CYC member who has completed the guest membership program and been approved by the board for membership. Includes full and honorary members. A new member who is still in process of paying all initiation fees is considered a member.

Guest Member: An individual who is approved by the board and is an active part of the club guest membership program.

Slip Designations: Refers to categories of slips and boats in those slips and racks. For example: a block of storage slips or racks may be designated for rowing shells, one design sailboats, deep-keeled boats, powerboats, kayaks, etc. These decisions are managed by the appropriate fleet captain and approved by the CYC board.

Slip Assignments: Refers to the individual dry slips, wet slips, or storage racks assigned to members. These decisions reside with the appropriate CYC officer (sail, row, recreation captains).

Adopted, 21 March 2018 Amended, 17 September 2020, June 15, 2022

Clubhouse Events - Helpful Information

Club members are welcome to use the club facilities for scheduled private events. This information is intended to assist you in preparing for and cleaning up after your event.

Capacity

Capacity for an event is largely determined by the areas you plan to use. The clubhouse itself gets pretty crowded at around 35 people. If weather allows, the use of the deck can increase capacity by approximately 15 to a total of 50. The use of the picnic area allows for approximately 40-50 more people, allowing a total capacity of around 100 if all indoor and outdoor space is used.

Parking

Most guests will park outside the gate, but if there is space available, they can also park inside the gates along the drive or on the hill. Guest parking should never interfere with use of the property by members. It is the organizer's responsibility to ensure that guests do not block access to boats, ramps, work, or recreation areas. The boat launch ramp area is clearly marked by two signs along the hill. These designate a no parking area. For larger gatherings it is possible to leave the gate open for a period of time. (Contact the House and Grounds chair for instructions.)

Preparation

Setup:

If setting up or holding an event before noon on a Saturday or Sunday or on a weekday evening, expect a lot of "traffic" at the club as youth and masters rowing routinely practice Saturday mornings and weekday afternoons during the school year. Club sailing events are held on Sundays at 1:00pm and sailors begin launching around 11:30 am. Summer sailing is held on Wednesday evenings at 6:30. All club sailing events are posted on the club calendar. Saturday mornings are also very popular for powerboat launching. This can mean lots of cars parked in the club parking areas during club sailing and rowing and on the roadside during youth rowing practice, as well as frequent use of the club restrooms during these activities.

Restrooms: Check the restrooms for plenty of paper products right before your event as weekend use might deplete normal reserves.

Additional Clubhouse Cleaning and Grass Cutting :

If you feel additional cleaning of the clubhouse is needed, you can arrange for the club's cleaning service to provide that service prior to your event. For events making use of

the outdoor areas, you may want to check the grass mowing schedule and possibly schedule an additional grass cutting prior to your event. For these additional services, the Chair of House and Grounds can provide contact information for the club's lawn and cleaning services. Arranging and paying for these services is your responsibility. The cost for these additional services at the time of this writing were approximately \$75 for the cleaning service and \$125 for an extra grass cutting.

Club Notification

For larger events, we recommend that you ask the CYC Secretary to send an email to the club early in the week to inform them of the event.

Kitchen Use

Sustainability:

If you are purchasing place settings and cutlery for your event, please consider using sustainable sources or bringing your own plates and bowls. There is some cutlery and there are some ceramic plates in the club kitchen. They are available for use. We are working hard to limit the one time use and disposal of plastics at the club and really appreciate your help.

Club linen:

Some table linens and kitchen towels are available for event use. Please make sure these are cleaned and returned after your event. A simple wash in your home washing machine will suffice.

Flatware and Cooking Utensils:

You may use flatware and cooking utensils stored in labeled locations in the kitchen. Please thoroughly clean and return them to their proper storage location. Again, running them through your home dishwasher may be the easiest.

Pizza Oven:

If you plan to use the pizza oven, please review the instructions (located in the drawer opposite the kitchen oven.) and make sure you understand the operation and safety instructions for its use. The key to success with this tool is time and patience.

Kitchen Oven:

The kitchen oven is industrial. Gas to this oven is kept off and must be turned on and lit before use. Instructions are located on the wall behind the oven. If you have concerns about the use of the oven contact the entertainment chair for assistance.. You may want to practice turning on the gas and lighting the stove before the event. If you have any reservations about using the oven, ask for help in advance.

Outdoor Grills:

Several outdoor grills are available for your use. Be sure to check the propane level before your event. We suggest that you bring your own propane tank. If you elect to refill a club tank, you will need to do so at your own expense. Please make sure the grills are cleaned prior to your departure.

Food Storage and Disposal:

If you wish to store food at the club prior to your event, please make sure it is appropriately stored and labeled.

After the event, please bag all food garbage and place it in the dumpster located in the driveway. If you have leftovers in unopened containers that you would like to share with club members after your event, you may leave them in the refrigerator. Anything left in the refrigerator after an event is historically considered "fair game."

Please give some thought before you leave food for others in the club. Consider whether it is likely that someone will eat it. For example, an unopened box of frozen ice cream bars seems more likely to be consumed than sushi or a vegetable plate. Uneaten food becomes waste for others to dispose of.

If you do leave leftovers, please check after a few days that any perishable items have been consumed and dispose of anything before it goes bad. *This is the event organizer's responsibility!*

Other Reminders

Organizer's Responsibility:

Please remember that you, the organizer, are responsible for club property and for your guests.

Alcohol:

The club never provides alcohol and has no responsibility for alcohol served on the premises. Whether you provide alcoholic beverages for your event or your guests bring their own, please encourage moderation. Underage drinking on club property is forbidden.

Final Word

Enjoy your event and leave the club in condition for the next member to do the same!

Before You Leave Checklist:

1. All appliances have been appropriately shutdown and cleaned.
 - a. Gas to kitchen oven is off
 - b. Grills are cleaned and closed with gas turned off.
 - c. Pizza oven supplies are returned to appropriate storage and the oven is cleaned. (You may have to return the following day to clean if it is still hot.)
2. All kitchen utensils , glasses and dishware have been cleaned and properly stored. This should include washing in hot water with dish soap, rinsing in hot water, and drying with a hand towel. The use of dishwashing gloves is encouraged.
3. All debris material has been gathered and removed from the clubhouse. Place bagged garbage in the dumpster in the driveway.
4. The club encourages recycling. However, there is no recycling pickup at the club. Please take your recyclable materials home to your recycle bin or to an appropriate collection site.
5. Club linens and towels have been removed to be laundered and returned.
6. All food and decorations have been removed.
7. Fans are turned off.
8. Tables are cleared and wiped down.
9. Kitchen, main room, and bathroom floors have been swept. If your event was particularly messy, mopping may be needed. (You may wish to consider the option of using the club's cleaning service after your event. Please contact the House and Grounds Chair for details.)
10. All cleaning must take place promptly after your event.

Remember this is your club. Enjoy it and take care of it!